**${Transferor - name}**

${Transferor - Address}

Date:

The Board of Directors

**${Company current name}**

${Address - new}

Dear Sirs

# TRANSFER NOTICE IN RELATION TO ${Company current name} (the “Company”)

I hereby give notice that I desire to transfer the shares in the Company (the “**Shares**”) to ${Transferee - name} with the fixed consideration described below.

Please be informed that I have fixed the consideration of the shares as ${Transferor - consideration}.

I hereby appoint the Company as my agent for the sale of the Shares to transferee(s) as described below.

I understand that in accordance with the Company’s Constitution, this transfer notice shall not be revocable except with the sanction of the directors.

**The Schedule**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No. of shares** |  | **Transferor** |  | **Total Consideration** |  | **Transferee** |
| ${Transferor - share number} |  | ${Transferor - name} |  | ${Transferor - consideration} |  | ${Transferee - name} |

Yours faithfully

…………………………..

${Transferor - name}